



CENTER FOR PROFESSIONAL DEVELOPMENT

UNIVERSITY OF HARTFORD



*Advancing Relationships
Developing Leaders
Building Opportunities*

CERTIFICATE OF ATTENDANCE

Workshop: **Fundamentals of Facilities Management**

Instructor: Robert Falaguerra

This is to confirm that:

Roger Thijs

attended and completed the Construction Institute workshop.

This workshop was held on the University of Hartford's Asylum Avenue campus from 8:00 a.m. – 12:00 p.m. on 12/11/2007

A handwritten signature in black ink, appearing to read "CK" followed by a flourish.

Colleen Kruger
Director of Continuing Professional
Education
The Career Counseling Center/University of



**Construction
Institute**

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UNIVERSITY OF HARTFORD

**Fundamentals of
Facilities Management**

**Facilities Management Certificate Requirement
Tuesday, December 11**

This workshop will be an overview of the basic skills that a facilities manager must possess to develop and execute the strategic and operational mission of the core business team assisting an organization in anticipating and responding to both internal and external customer needs.

Participants will learn about the multifaceted roles of the facility manager and how to plan and manage facilities more effectively. Topics include administration, maintenance and operations, facility planning and development, design and construction, project management and scheduling, compliance, financial planning and controls, contracting and procurement.

Robert J. Falaguerra